

Agenda
Courtland City Council
Thursday, July 6, 2023 7:00pm
Courtland City Hall
329 Main Street

1. Call to Order
2. Roll Call-Attendance
3. Additions/Approval of the Agenda
4. Approval of Minutes- Regular CC, Special
5. Presentation and Payment of Bills
6. Visitors
 - Jason Kuester
7. Reports
 - A. Public Utilities
 - B. Mayor and Council
 - C. Streets Committee
 - D. Planning Commission
 - E. City Clerk
8. Unfinished Business
9. New Business
 - Ordinance 23-103 Amending Part 3, Chapter III, Land Preservations
 - Resolution 23-103 Land Alteration and Preservation Ordinance Summary Publication.
10. Adjournment

Mission of the City of Courtland

We envision Courtland as a city with managed growth which offers a high quality of life for individuals, families and businesses at an affordable cost.

City Council Minutes

Regular Meeting

June 1, 2023

Members Present: Mayor Al Poehler
Council Member Pam Rodewald
Council Member Justin Kraus
Council Member Paul Bode
Council Member Ralph Bents

Members Absent:

Others Present: Julie Holm Dave Ubel Mark Fiemeyer Karen Fluegge Bryce Kloeckl Ken Reckard

The regular city council meeting was called to order by Mayor Al Poehler at 7:00 pm on June 1, 2023 in the Council chambers in City Hall.

Rodewald made a motion to approve the agenda. Bents seconded the motion. The motion carried with all in favor.

Kraus made a motion to approve May 4, 2023 regular Council minutes. Bode seconded the motion. Motion carried with all in favor.

Bents made a motion to approve monthly bills. Kraus seconded the motion. Motion carried with all in favor.

Check#	Vendor	Date	\$AMT	description
EFT	MICROSOFT	08-May-23	\$8.86	office 365 subscription
EFT	IRS	12-May-23	\$1,206.39	federal payroll taxes
EFT	MN DEPT OF REVENUE	12-May-23	\$220.00	mn payroll taxes
EFT	PERA	12-May-23	\$535.64	PERA contributions
EFT	CITY OF COURTLAND	24-May-23	\$8,000.00	transfer lions donation to 4MFund Savings park equipment
EFT	IRS	26-May-23	\$862.64	federal payroll taxes
EFT	MN DEPT OF REVENUE	26-May-23	\$156.00	mn payroll taxes
EFT	PERA	26-May-23	\$541.15	PERA contributions
22255	COURI & RUPPE, P.L.L.P	10-May-23	\$625.00	legal services for fire department joint powers agreement
22256	Holm, Julie	18-May-23	\$946.77	Payroll 4/30-5/13/23
22258	Voges, Jessie	18-May-23	\$553.37	Payroll 4/30-5/13/23
22272	Ubel, David	18-May-23	\$1,391.08	Payroll 4/30-5/13/23
22259	CITY OF COURTLAND	18-May-23	\$296.08	fire hall, comm center, main shed, city office utilities
22260	CITY OF NEW ULM	18-May-23	\$7,708.99	flow fees to new ulm
22261	COMCAST, INC	18-May-23	\$91.37	main street office internet
22262	COURTLAND MART	18-May-23	\$781.13	gas
22263	DAKOTA SUPPLY GROUP	18-May-23	\$1,027.49	water valve shut off key, tracer wire lids, hydrant flange packages
22264	DAVE UBEL	18-May-23	\$45.00	landfill fee to dispose of desks
22265	HAWKINS,INC	18-May-23	\$455.53	water plant treatment supplies
22266	LMCIT	18-May-23	\$6,584.00	2023-2024 WC Insurance Premium
22267	MN LIFE INS COMPANY	18-May-23	\$5.00	dave life insurance premium
22268	PROKORE INSPECTIONS, LLC	18-May-23	\$462.00	building permit remittance - April
22269	RIVER VALLEY LAWN CARE	18-May-23	\$324.70	crabgrass and fertilizer spraying parks & fire station
22270	UNITED NATURAL GAS	18-May-23	\$906.82	main shed, firehall,wtr plant,cityoffice natural gas
22271	XCEL ENERGY	18-May-23	\$1,505.98	office,firehall,wtrtwr,park,lifts,wtrplt,mainshed,st lights
22273	Holm, Julie	01-Jun-23	\$918.65	Payroll 5/14-5/27/23
22274	Ubel, David	01-Jun-23	\$1,391.08	Payroll 5/14-5/27/23
22275	Voges, Jessie	01-Jun-23	\$553.37	Payroll 5/14-5/27/23

22276	BADGER METER	01-Jun-23	\$115.08	beacon web program support meter reading 386 units apr_may
22277	BOLTON & MENK, INC	01-Jun-23	\$602.00	Hwy 14 Turnback Meeting, sewer televising contract administration
22278	CLEARWAY COMMUNITY SOLAR LLC	01-Jun-23	\$1,945.76	solar subscription
22279	CLIFTONLARSONALLEN	01-Jun-23	\$2,730.00	audit services
22280	COMCAST, INC	01-Jun-23	\$93.37	comm center, fire hall internet
22281	HAWKINS, INC	01-Jun-23	\$404.04	water plant supplies
22282	LOFFLER	01-Jun-23	\$61.92	mfp maintenance 5/24-6/23/23, color copies
22283	RUNNINGS SUPPLY, INC.	01-Jun-23	\$116.72	gas can replacement spout, city maintenance supplies
			\$44,172.98	

Public Utilities Report:

Dave reports a fire hydrant was damaged by the construction company while drawing water for the highway project. The hydrant will be repaired and the construction company billed for the repair.

Reported having to shut off water at 324 Main Street for failure to pay.

Dave has received a bid for replacing the city lawn mower after testing a couple of styles. The current mower is eleven years old. The dealership uses state bid pricing which gives a significant price reduction and with trade in the cost is \$8247. Dave will obtain an additional bid for comparison.

Bents made a motion to purchase lawn mower. Rodewald seconded the motion. Motion carried with all in favor.

Mayor Report: None

Council Report: None

Street Committee: None

City Clerk has list of items that have been approved during the most recent legislative session and has provided documents in online packet for review. Highlights are an increase in LGA is coming, one time public safety aid of \$32,469 and a small city assistance of approximately \$25,000 these onetime aids are to be paid in December when our regular LGA is paid out.

Legalization of Adult Use Cannabis and coming will be procedure for licensing sales in the future. Possession and home growth is effective August 1st, 2023.

Another bill passed is for Paid Family and Medical Leave creating state-administered insurance program which will go into effect in 2026 and will be funded by a payroll tax similar to unemployment.

Other note is Juneteenth Holiday (June 19) is effective this year as a state holiday and the city office will be closed, this is a change as it was not set to be effective until 2024.

The employee personnel policy will need to be updated to reflect changes for the holiday and the paid leave act.

City Clerk will be on vacation July 3rd through July 5th for the holiday.

New firefighter hire: The fire department has interviewed and approved hiring new firefighter Brandon Hanevik and need council approval.

Rodewald made a motion to approve hiring Brandon Hanevik pending physical completion. Kraus seconded the motion. Motion carried with all in favor.

Fire Department Temporary Liquor License for street dance. The fire department is requesting approval of Temporary On Sale Liquor License for street dance August 19, 2023.

Rodewald made a motion to approve Temporary On Sale Liquor License for Fire Department Street Dance August 19, 2023. Kraus seconded the motion. Motion carried with all in favor.

Clerk presents annual liquor license renewals for Swany's and The Crow Bar and Grill. Each have submitted paperwork needed and paid fees.

Kraus made a motion to approve Swany's 2023-2024 Liquor License renewal. Bents seconded the motion. Motion carried with all favor.

Rodewald made a motion to approve The Crow Bar & Grill 2023-2024 Liquor License renewal. Bents seconded the motion. Motion carried with all in favor.

Clerk presents Ordinance 23-102 An Ordinance Amending Part 2 of Chapter VII in regards to Mobile Food/Non Alcoholic Beverage Units forwarded from Planning Commission after public hearing was held.

Council discussion regarding fee and charged for all regardless of where they plan to park and making a map showing where allowed to park.

Kraus made a motion to approve Ordinance 23-102 Amending Part 2 of Chapter VII waiving the reading. Bents seconded the motion. Motion carried with all in favor.

Clerk has prepared Resolution 23-202 Publication of Ordinance 23-102 by Title and Summary.

Rodewald made a motion to approve Resolution 23-102 A Resolution Approving Publication of Ordinance 23-102 by Title and Summary. Kraus seconded the motion. Motion carried with all in favor.

Old Highway 14 Turn back Preliminary Engineering Analysis proposal from Bolton & Menk. Mayor Poehler, Dave and Julie attended a meeting with Nicollet County representatives and consulting firm they have hired to make a plan for section of the highway that will be turned back to the county, the portion east of 4th Street, County Road 24 to County Road 25. Discussion during that meeting led to having Bolton and Menk prepare the analysis for the portion west of 4th Street that will become a City street. Council discussion is with the proposal to make sure tasks approved are using data already available, not duplicating tasks. Consensus is to wait for a proposal from MNDOT and determine what is needed from Bolton and Menk.

Zach Baker approaches the council to discuss payment plan for past due water bill which led to his water being shut off. Clerk Holm provided data on amount and history of account. The amount past due is \$521.45 plus \$50 reconnect fee. Mr. Baker can make an additional payment of \$100 now leaving balance of \$471.45. Average monthly bill is approximately \$70. After calculation, council proposes 6 month plan of \$160 per month and waives monthly late fee charges until bill is paid. Should payment not be made on time, late fees will be charged and water will be shut off. Mr. Baker is in agreement with plan, clerk will prepare agreement and send with next water bill.

Bode made a motion to approve payment plan to Zach Baker of \$160 per month waiving late fees during plan. Rodewald seconded the motion. Motion carried with all in favor.

Bode made a motion to adjourn. Bents seconded the motion. Motion carried with all in favor.

Meeting adjourned 7:40pm

A signed written copy of the minutes is on file in the office of the city clerk.

Respectfully submitted,

Signed: _____
Al Poehler, Mayor

Attest: _____
Julie Holm, City Clerk

ORDINANCE 23-102
CITY OF COURTLAND
NICOLLET COUNTY, MINNESOTA

AN ORDINANCE AMENDING PART 2 OF CHAPTER VII
OF THE CITY CODE OF THE CITY OF COURTLAND

702.01 : SUBDIVISION 7: MOBILE FOOD/NON ALCOHOLIC BEVERAGE UNIT.

(A) *Purpose.* The purpose of this section is to establish standards to ensure that mobile food units/vendors as defined herein are appropriately located, licensed and inspected, do not impede vehicular access, traffic flow or circulation, or create public safety hazards.

(B) *General regulations.*

(1) *Definitions.* For the purposes of this section, the following definitions shall apply:

MOBILE FOOD/NA Beverage UNIT and **MOBILE FOOD UNIT VENDOR.** Any self-propelled vehicle or fully contained trailer, licensed by the State of Minnesota to operate on public city streets and roadways, which vends food or NA drink (either pre-packaged or prepared in the unit) at retail for immediate consumption by the customer, and who are licensed by the State of Minnesota Department of Agriculture and/or Department of Health and/or the Brown-Nicollet County Environmental Health Department, and the City of Courtland as a mobile food unit.

VEND or **VENDING.** The process of the transfer of a food product from the unit operator to a customer. Vending begins when the unit initially stops in a location at which customers can access the unit and continues until the unit leaves that location.

(2) *Applicability.* Notwithstanding any contrary provision of any city ordinance, regulation, or rule, mobile food units/vendors shall be licensed and located as provided in this section:

(a) *Licenses required.* Within the City of Courtland, no person shall vend from a mobile food unit without first having obtained a license to do so from the city.

(b) *Fees.* The fee for an annual license shall be established from time-to-time by the City Council and shall entitle the operator to vend from one such unit for 1 year from the date on which the license is issued. The license shall be displayed on or within the unit, visible from the outside of the unit, whenever the unit is vending.

(c) *Other licenses required.* Applicants must provide evidence of current licensing of the unit by the Minnesota Department of Agriculture, the Minnesota Department of Health and/or Brown-Nicollet Environmental Health as appropriate.

(d) *Insurance.* Applicants must provide evidence of liability insurance in which the city is named coinsured which shall provide a limit of coverage as established from time-to-time by the City Council for both bodily injury and for property damage. Written notice of cancellation of such insurance must be given to the city not less than 30 days prior to actual cancellation.

(e) *Restrictions on vending activity.*

1. Mobile food units/vendors are prohibited from vending activity within 500 feet of the nearest property line of any business in the city holding a food-service license issued by the Brown-Nicollet County Environmental Health Department.

2. Mobile food units/vendors are prohibited from vending activities within 500 feet of a community event for which the city has issued a special event permit, unless they are specifically authorized by the event sponsor to participate in the event. The terms of the special event permit shall apply.

3. Mobile food units/vendors are allowed to vend on public city streets between the hours of 5 a.m. and 8:00 p.m. on all days of the week in B-1, B-2, I-1, I-2 zoning districts if they are 500 feet from the nearest property line of any business in the city holding a food- service license issued by the Brown-Nicollet County Environmental Health Department.

4. Mobile food units/vendors are allowed to vend on private property between the hours of 5:00 a.m. and 8:00 p.m. on all days of the week in the B-1, B-2, I-1, I-2 zoning districts if they are 500 feet from the nearest property line of any business in the city holding a food- service license issued by the Brown- Nicollet County Environmental Health Department and if permission has been granted by the landowner to vend. Mobile food units/vendors shall collect and remit all applicable licenses, fees, and taxes of the City of Courtland, Nicollet County, and the State of Minnesota.

(f) *Exemptions on restrictions.*

1. Business owners holding a food-service license with the Brown-Nicollet County Environmental Health Department may operate a mobile food unit owned by the business owner on their property, within 500 feet of another food-service license holding establishment in Courtland, for 50 days each year.

2. Breweries and wineries licensed by the Minnesota Department of Public Safety are exempt from locating a food truck within 500 feet of a business holding a food-service license issued by the Brown-Nicollet County Environmental Health Department.

3. Mobile food units which are vending at an event hosted by the city are allowed to operate as authorized by the organizers/managers of the event, at the location of, and for the duration of the event. Participation at an event hosted by the city does not apply to toward the cumulative 50 day exemption authorized in 702.01 SBDV7 (B) (2) (f) (1) above.

4. Special events permits approved by the city for business owners within 500 feet of another food-service license holding establishment in Courtland apply toward the cumulative 50 day exemption authorized in 702.01 SBDV7(B)(2)(f)(1).

(g) *Location or placement.*

1. On public city streets, no unit shall occupy more than 2 parking spaces.

2. The unit shall vend only from the side of the vehicle away from moving traffic and pedestrian walkways of no less than 6 feet shall be maintained on the service side of the unit.

3. In no case shall a unit vend while occupying a traffic lane, parked on a sidewalk, parked on a pedestrian crossing location, or in any location which obstructs or impedes vehicle or pedestrian traffic.

4. The unit shall not vend to any person standing in the traveled portion of any public roadway.

5. On public city streets, no unit shall vend within 60 feet of the intersection of 2 or more public streets, nor within 30 feet of a driveway which enters onto a public city street.

6. There shall be no overnight parking of food trucks on the public right-of-way.

7. No unit shall vend while the unit is in motion.

8. Connection of the unit to public utilities is not permitted.

(h) *Dimensions.* No mobile food unit shall exceed 40 feet in length (overall length for a self-propelled vehicle; trailer length including the towing vehicle for self-contained trailers) or 10 feet in height.

(i) *Signs and appurtenances.*

1. Mobile food units/vendors shall not employ or utilize any signs that are not attached directly to the vehicle/trailer. Signs may not project above the unit, nor more than 6 inches from the

side of the unit. No flashing, strobing or intermittent lighting is allowed.

2. No external seating shall be provided or utilized except as may be provided by the owner, manager, or agent of any private property on which the unit may be properly located.

3. Any generator used by the unit must be self-contained within or on the unit, screened from view, and operate at no more than 70 decibels.

4. While vending, the operator may not call attention to the unit by crying out, blowing a horn, ringing a bell, or playing music or other sounds discernible beyond the unit. Amplified sound is not permitted outside of the unit.

5. Waste receptacle(s) must be provided by the unit operator and the vending site must be cleaned of all litter and garbage generated by the unit and customers before the unit leaves the location.

(C) *Enforcement.* Any violation of this section, including but not limited to the vending operation of a mobile food unit within the city without a license issued pursuant to this section, shall be a misdemeanor punishable by up to a \$1,000 fine and/or 90 days in jail.

SUBDIVISION 8 VIOLATION.

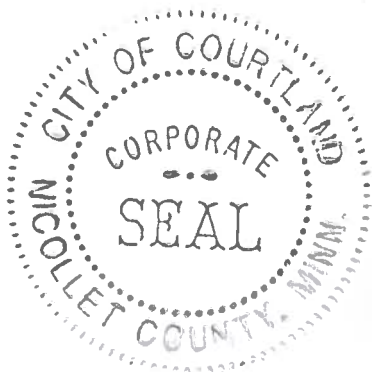
Every person violates a section, division, subsection or provision of this chapter when he or she performs an act thereby prohibited or declared unlawful, or fails to act when such failure is thereby prohibited or declared unlawful, and upon conviction thereof, shall be punished as for a misdemeanor except as otherwise stated in specific provisions thereof.

This Ordinance shall be in full force and take effect from and after its passage, approval and publication.

Passed by the City Council of the City of Courtland, Minnesota on the 1st day of June 2023

Signed: Al Poehler
Al Poehler, Mayor

Attest: Julie Holm
Julie Holm, City Clerk



RESOLUTION NO. 23-102

**A RESOLUTION APPROVING PUBLICATION OF ORDINANCE 23-102
BY TITLE AND SUMMARY**

WHEREAS, on June 1, 2023, the City Council of the City of Courtland adopted Ordinance 23-102 which amends Part 2 "Offenses" of the Courtland Code of Ordinances Chapter VII; and

WHEREAS, Minnesota Statutes §412.191, subd.4 allows publication by title and summary in the case of lengthy ordinances upon a vote of 4/5 of the city council; and

WHEREAS, the City Council believes that the following summary would clearly inform the public of the intent and effect of the ordinance.

NOW THEREFORE, IT IS HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF COURTLAND:

1. The City Council of the City of Courtland has adopted Ordinance 23-102, which amends Part 2 "Offenses" of the Courtland Code of Ordinances Chapter VII. The ordinance is relating to regulations of Mobile Food/Non Alcoholic Beverage Units in the City of Courtland with the purpose to promote the public health, safety, and general welfare by minimizing these losses and disruptions.
2. The City Clerk is directed to publish this resolution in lieu of publication of the entire ordinance.
3. The City Clerk is directed to post a copy of the entire text of Ordinance 23-102 on the City website for a period of not less than thirty (30) days. In addition, a copy of Ordinance 23-102 is available upon request, or for inspection by any person during regular office hours at Courtland City Hall.

Whereupon, said Resolution is hereby declared passed on this 1st day of June, 2023.



Al Poehler, Mayor

ATTEST:



Julie Holm, City Clerk Treasurer



ORDINANCE 23-103
CITY OF COURTLAND
NICOLLET COUNTY, MINNESOTA

**An Ordinance Amending Part 3 of Chapter III of the City Code of the City
of Courtland relative to zoning regulations**

Subdivision 2. Permits and Applications: Before proceeding with any building, construction, erection, structural alteration or land alteration of more than 50 cubic yards in the City, a zoning permit shall be obtained. Application therefore shall be in writing to the Zoning Administrator in such form and with such information as shall be required, including the use, nature, size, location and cost of the intended work. Applications shall also be made to the Zoning Administrator for any zoning amendments, conditional use permits or variances necessary in connection with desired zoning permits. The applications shall be accompanied by payment of the prescribed fee, which shall be set by resolution of the City Council. Zoning permits shall be submitted by the Zoning Administrator to the Planning Commission for informational purposes.

303.13 Subdivision 8. Land Preservation

GENERAL STANDARDS

1. All development shall conform to the natural limitations presented by the topography and soil as to create the best potential for preventing soil erosion.
2. Slopes over twelve (12) percent in grade shall not be developed.
3. Development on slopes with a grade between eight (8) percent and twelve (12) percent shall be carefully reviewed to ensure adequate measures have been taken to prevent erosion, sedimentation, and structural damage.
4. Erosion and siltation control measures shall be coordinated with the different stages of development. Appropriate control measures shall be installed prior to development when necessary to control erosion.
5. Land shall be developed in increments of workable size such that adequate erosion and siltation controls can be provided as construction progresses. The smallest practical area of land shall be exposed at any one period of time.
6. The drainage system shall be constructed and operational as quickly as possible during the construction.
7. Whenever possible, natural vegetation shall be retained and protected.

8. Where the topsoil is removed, sufficient arable soil shall be set aside for re-spreading over the developed area. The soil shall be restored to a depth of four (4) inches and shall be of a quality at least equal to the soil quality prior to development.
9. When soil is exposed, the exposure shall be for the shortest feasible period of time. No exposure shall be planned to exceed sixty (60) days. Said time period may be extended only if the Planning Commission is satisfied that adequate measures have been established and will remain in place.
10. The natural drainage system shall be used as far as is feasible for storage and flow of runoff. Storm water drainage shall be discharged to marshlands, swamps, retention basins, or other treatment facilities. Diversion of storm water to marshlands or swamps shall be considered for existing or planned surface drainage. Marshlands and swamps used for storm water shall provide for natural or artificial water level control. Temporary storage areas or retention basins scattered throughout developed areas shall be encouraged to reduce peak flow, erosion damage, and construction cost.

Subdivision 9. Exposed Slopes

The following control measures shall be taken to control erosion during construction:

11. No exposed slope should be steeper in grade than three (3) feet horizontal to one (1) foot vertical.
12. Exposed slopes steeper in grade than ten (10) feet horizontal to one (1) foot vertical should be contour plowed to minimize direct runoff of water.
13. At the foot of each exposed slope, a channel and berm should be constructed to control runoff. The channelized water should be diverted to a sedimentation basin (debris basin, silt basin, or silt trap) before being allowed to enter the natural drainage system.
14. Along the top of each exposed slope, a berm should be constructed to prevent runoff from flowing over the edge of the slope. Where runoff collecting behind said berm cannot be diverted elsewhere and shall be directed down the slope, appropriate measures shall be taken to prevent erosion. Such measures should consist of either an asphalt paved flow apron and drop chute laid down the slope or a flexible slope drain. At the base of the slope drain or flow apron, a gravel energy dissipater should be installed to prevent erosion at the discharge end.
15. Exposed slopes shall be protected by whatever means will effectively prevent erosion considering the degree of slope, soils material, and expected length of exposure. Slope protection shall consist of mulch, sheets of plastic, burlap or jute netting, sod blanket, erosion mat, fast growing grasses, or temporary seeding of annual grasses. Mulch consists of hay, straw, wood chips, corn stalks, bark, or other protective material. Mulch should be anchored to slopes with liquid asphalt, stakes, and netting, or should be worked into the soil to provide slope stability.

16. Control measures, other than those specifically stated above, may be used in place of the above measures if it can be demonstrated that they will as effectively protect exposed slopes.

Subdivision 10. Preservation of Natural Drainageways

17. Waterways

- A. The use of storm sewers are not an acceptable alternative to the use of the natural above ground drainage system to dispose of runoff. Storm sewers may only be used where it can be demonstrated that the use of the above ground natural drainage system will inadequately dispose of runoff. Above ground runoff disposal waterways may be coordinated with an open space trail system. The trail system shall be confined to the edges and not the bottom of the waterway.
- B. The widths of a constructed waterway shall be sufficiently large enough to adequately channel runoff from a ten (10) year storm. Adequacy shall be determined by the expected runoff when full development of the drainage area is reached.
- C. No fences or structures shall be constructed across the waterway that will reduce or restrict the flow of water.
- D. The banks of the waterway shall be protected with permanent turf vegetation.
- E. The banks of the waterway should not exceed five (5) feet horizontal to one (1) foot vertical in gradient.
- F. The gradient of the waterway bed should not exceed a grade that will result in a velocity that will cause erosion to the banks of the waterway.
- G. The bed of the waterway should be protected with turf, sod, or concrete. If turf or sod will not function properly, rip rap may be used. Rip rap shall consist of quarried limestone, fieldstone (if random rip rap is used), or construction materials, which are limited to asphalt, cement and concrete. The rip rap shall be no smaller than two (2) inches square or no larger than two (2) feet square. Construction materials shall be used only in those areas where the waterway is not used as part of a recreation trail system.
- H. If the flow velocity in the waterway is such that erosion of the turf sidewall will occur and said velocity cannot be decreased via velocity control structures, then other materials may replace turf on the sidewalls. Either gravel or rip rap would be allowed to prevent erosion at those points.

18. Waterway Velocity

- A. The flow velocity of runoff in waterways shall be controlled to a velocity that will not cause erosion of the waterway.

- B. Flow velocity should be controlled through the installation of diversions, berms, slope drains, and other similarly effective velocity control structures.

19. Sediment Control

- A. To prevent sedimentation of waterways, pervious and impervious sediment traps and other sediment control structures shall be incorporated throughout the contributing watershed.
- B. Temporary pervious sediment traps shall consist of a construction of bales of hay with a low spillway embankment section of sand and gravel or specifically designed fabric fences that permit a slow movement of water while filtering sediment. Such structures would serve as temporary sediment control features during the construction state of development. Development of housing and other structures shall be restricted from the area on either side of the waterway required to channel a twenty-five (25) year storm.
- C. Permanent impervious sediment control structures consist of sediment basins (debris basins, de-silting basins, or silt traps) and shall be utilized to remove sediment from runoff prior to its disposal in any permanent body of water.

20. Maintenance of Erosion Control Systems

- A. The erosion and velocity control structures shall be maintained in a condition that will ensure continuous functioning according to the provisions of this Ordinance.
- B. Sediment basins shall be maintained as the need occurs to ensure continuous de-silting action.
- C. The areas utilized for runoff waterways and sediment basins shall not be allowed to exist in an unsightly condition. The banks of the sediment basins and waterways shall be landscaped.
- D. Prior to the approval of any plat for development, the developer shall make provisions for continued maintenance on the erosion and sediment control system.

This Ordinance shall be in full force and take effect from and after its passage, approval and publication.

Passed by the City Council of the City of Courtland, Minnesota on the 6th day of July 2023

Signed: _____
Al Poehler, Mayor

Attest: _____
Julie Holm, City Clerk

RESOLUTION NO. 23-103

A RESOLUTION APPROVING PUBLICATION OF ORDINANCE 23-103 BY TITLE AND SUMMARY

WHEREAS, on July 6, 2023, the City Council of the City of Courtland adopted Ordinance 23-103 which amends Part 3, "Zoning Regulations: of the Courtland Code of Ordinances Chapter III; and

WHEREAS, Minnesota Statutes §412.191, subd.4 allows publication by title and summary in the case of lengthy ordinances upon a vote of 4/5 of the city council; and

WHEREAS, the City Council believes that the following summary would clearly inform the public of the intent and effect of the ordinance.

NOW THEREFORE, IT IS HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF COURTLAND:

1. The City Council of the City of Courtland has adopted Ordinance 23-103, which amends Part 3 "Zoning Regulations of the Courtland Code of Ordinances Chapter III. The ordinance is relating to zoning regulations on land alterations and land preservation in the City of Courtland with the purpose to promote the public health, safety, and general welfare by minimizing these losses and disruptions.
2. The City Clerk is directed to publish this resolution in lieu of publication of the entire ordinance.
3. The City Clerk is directed to post a copy of the entire text of Ordinance 23-103 on the City website for a period of not less than thirty (30) days. In addition, a copy of Ordinance 23-103 is available upon request, or for inspection by any person during regular office hours at Courtland City Hall.

Whereupon, said Resolution is hereby declared passed on this 6th day of July, 2023.

Al Poehler, Mayor

ATTEST:

Julie Holm, City Clerk Treasurer

City of Courtland
 329 Main Street, PO Box 42
 507-354-7055 FAX: 507-354-8156
 email: ctlclerk@comcast.net

DATE 6/1/2023

Jason and Jen Kuester
 Kuester Pit 2 Second Addition
 PO Box 86
 Courtland, MN 56021

Description		
Bolton & Menk invoice 11/14/22 no.301125		\$ 23,070.00
Bolton & Menk invoice 12/14/22 no.303114		\$ 8,171.50
	Subtotal	\$ 31,241.50
	Finance Charge	\$ 1,874.48
	Total	\$ 33,115.98

Make checks payable to City of Courtland

Current	30days	60 days	90+days
\$ 468.62	\$ 468.62	\$ 468.62	\$ 31,710.12



Real People. Real Solutions.

Please Remit To: Bolton & Menk, Inc.
1960 Premier Drive | Mankato, MN 56001-5900
507-625-4171 | 507-625-4177 (fax)

Payment by Credit Card Available Online at www.Bolton-Menk.com
To Ensure Proper Credit, Provide Invoice Numbers with Payment

City of Courtland
Julie Holm, Clerk/Treasurer
Email Invoices to: ctlclerk@comcast.net
300 Railroad Street, P O Box 42
Courtland, MN 56021

November 14, 2022
Project No: M15.032270
Invoice No: 0301125
Client Account: CTLD

Courtland/General Engineering

Professional Services from September 3, 2022 through October 28, 2022

- Kuester Pit 2nd Addition Construction Services

Professional Services

	Hours	Amount	
Design Engineer	191.00	21,965.00	
Senior Technician	3.00	480.00	
Technician	5.00	625.00	
Totals	199.00	23,070.00	
Total Labor			23,070.00
			Total this Invoice
			\$23,070.00



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City of Courtland
Julie Holm, Clerk/Treasurer
Email Invoices to: ctlclerk@comcast.net
300 Railroad Street, P O Box 42
Courtland, MN 56021

December 14, 2022
Project No: M15.032270
Invoice No: 0303114
Client Account: CTLD

Courtland/General Engineering

- Kuester Pit 2nd Addition Construction Services

Professional Services from October 29, 2022 to November 25, 2022

Professional Services

	Hours	Amount	
Administrative	.50	49.00	
Design Engineer	62.50	7,187.50	
Senior Principal	7.00	560.00	
Technician	3.00	375.00	
Totals	73.00	8,171.50	
Total Labor			8,171.50
		Total this Invoice	\$8,171.50