

**Mission of the City of Courtland**

**We envision Courtland as a city with managed growth which offers a high quality of life for individuals, families and businesses at an affordable cost.**

City Council Minutes

Regular Meeting

September 5, 2024

Members Present: Mayor Al Poehler  
Council Member Pam Rodewald  
Council Member Paul Bode  
Council Member Ralph Bents  
Council Member Justin Kraus

Members Absent:

Others Present: Julie Holm Dave Ubel Mark Fiemeyer Karen Fluegge Bob Schabert Greg Juberien

The regular city council meeting was called to order by Mayor Poehler at 7:00 pm on September 5, 2024 in the Council chambers in City Hall.

**Rodewald made a motion to approve the amended agenda. Bents seconded the motion. The motion carried with all in favor.**

**Bode made a motion to approve August 1, 2024, regular Council minutes. Kraus seconded the motion. Motion carried with all in favor.**

**Bents made a motion to approve monthly bills. Rodewald seconded the motion. Motion carried with all in favor.**

**Rodewald made a motion to adjourn. Kraus seconded the motion. Motion carried with all in favor.**

Check#	Vendor	DATE	\$AMT	Description
EFT	IRS	22-Aug-24	\$928.94	federal payroll taxes
EFT	MN DEPT OF REVENUE	22-Aug-24	\$169.00	mn payroll taxes
EFT	PERA	22-Aug-24	\$573.27	PERA contributions
22849	Holm, Julie	08-Aug-24	\$965.72	Payroll 07/07-07/20/24
22850	Ubel, David	08-Aug-24	\$1,430.66	Payroll 07/07-07/20/24
22851	Voges, Jessie	08-Aug-24	\$664.32	Payroll 07/07-07/20/24
22852	CITY OF COURTLAND	08-Aug-24	\$326.09	fire hall, comm center, main shed, city office utilities
22853	APPRAISAL SERVICES OF MANKATO,	08-Aug-24	\$1,600.00	appraisal fire hall
22854	GOPHER STATE ONE-CALL	08-Aug-24	\$48.60	36 tickets
22855	Nuvera	08-Aug-24	\$436.34	office,fire hall,lifts,wells,wtr twr,wtr plnt intnet
22856	UNITED NATURAL GAS	08-Aug-24	\$47.12	main shed, firehall, wtr plant, city office natural gas
22857	DAVE UBEL	12-Aug-24	\$10,000.00	community center chairs (pd with personal cc)
22858	CITY OF NEW ULM	15-Aug-24	\$9,857.74	flow to new ulm
22859	NICOLLET PLUMBING & HEATING	15-Aug-24	\$256.70	repair gas line truck bay fire hall
22860	PROKORE INSPECTIONS, LLC	15-Aug-24	\$4,110.84	remit permit fees from july/24
22861	XCEL ENERGY	15-Aug-24	\$1,629.35	office,firehall,wtrtwr,park,lifts,wtrplt,mainshed,st lights
22862	Blume, Glora	22-Aug-24	\$75.00	Election Judge pay Aug Primary
22863	Compart, Ralph	22-Aug-24	\$90.00	Election Judge pay Aug Primary
22864	Fiemeyer, Mark	22-Aug-24	\$142.50	Election Judge pay Aug Primary
22865	Holm, Julie	22-Aug-24	\$295.97	Election Judge pay Aug Primary
22866	Juberien, Dawn	22-Aug-24	\$135.00	Election Judge pay Aug Primary
22867	Kahnke, Jean	22-Aug-24	\$135.00	Election Judge pay Aug Primary
22868	Woller, Carrie	22-Aug-24	\$142.50	Election Judge pay Aug Primary
22869	Holm, Julie	22-Aug-24	\$937.43	Payroll 07/21-08/03/24
22870	Ubel, David	22-Aug-24	\$1,430.66	Payroll 07/21-08/03/24
22871	Voges, Jessie	22-Aug-24	\$664.30	Payroll 07/21-08/03/24
			\$37,093.05	
EFT	COMCAST, INC	02-Sep-24	\$94.59	main st office internet
EFT	IRS	05-Sep-24	\$970.97	federal payroll taxes
EFT	MN DEPT OF REVENUE	05-Sep-24	\$167.00	mn payroll taxes
EFT	PERA	05-Sep-24	\$615.87	PERA contributions

EFT	MICROSOFT	08-Sep-24	\$17.71	office 365 subscription
EFT	COMCAST, INC	14-Sep-24	\$96.59	8772 10 648 0000433 comm center internet
EFT	IRS	19-Sep-24	\$898.11	federal payroll taxes
EFT	MN DEPT OF REVENUE	19-Sep-24	\$163.00	mn payroll taxes
EFT	PERA	19-Sep-24	\$557.00	PERA contributions
22872	BADGER METER	05-Sep-24	\$61.64	beacon web program support meter reading 386 units
22873	BOLTON & MENK, INC	05-Sep-24	\$8,465.68	eng svcs valley view dr drainage assist
22874	CARROLL CONSTRUCTION SUPPLY	05-Sep-24	\$44.95	metal saw blade - cutting park equip
22875	CLEARWAY COMMUNITY SOLAR LLC	05-Sep-24	\$2,071.00	solar subscription
22876	COURTLAND MART	05-Sep-24	\$684.26	gas - dave
22877	DAKOTA SUPPLY GROUP	05-Sep-24	\$1,351.33	curb stop parts, supplies
22878	ECOWATER SYSTEMS OF NEW ULM	05-Sep-24	\$16.80	softner salt fire hall
22879	GOPHER STATE ONE-CALL	05-Sep-24	\$24.30	18 tickets
22880	HAWKINS, INC	05-Sep-24	\$2,248.08	flexflo pump for water plant
22881	LOFFLER	05-Sep-24	\$63.58	mfp maintenance, color copies 9.71
22882	LUEPKE OIL & TRUCKING LLC	05-Sep-24	\$230.84	fuel-105.67-, gas-125.17-dave
22883	MN LIFE INS COMPANY	05-Sep-24	\$5.00	dave life insurance prem
22884	Nuvera	05-Sep-24	\$541.14	office, fire hall, lifts, wells, wtr twr, wtr plnt intnet
22885	RENT N SAVE PORTABLE SERVICES	05-Sep-24	\$230.00	porta potty rental - parks 7/1-7/31/24
22886	RIVER VALLEY LAWN CARE	05-Sep-24	\$330.10	applicattion weed&feed firehall, parks
22887	RUNNINGS SUPPLY, INC.	05-Sep-24	\$24.99	weed killer
22888	LMCIT	19-Sep-24	\$1,882.00	wc ins prem due after audit
22889	MINNESOTA DEPARTMENT OF HEALTH	19-Sep-24	\$546.00	3rd qtr svc connection fee pymt
22890	VOID			VOID
22891	Holm, Julie	05-Sep-24	\$937.43	Payroll 08/18-08/31/24
22892	Ubel, David	05-Sep-24	\$1,430.66	Payroll 08/18-08/31/24
22893	Voges, Jessie	05-Sep-24	\$635.25	Payroll 08/18-08/31/24
22894	VALLEY DEMOLITION & RECYCLING	05-Sep-24	\$64.20	playground equip footings disposal
			\$25,470.07	
EFT	MN PFA	20-Aug-24	\$145,435.00	PFA Bond Payment

Public Utilities: Dave Ubel asks council thoughts on standing teeter totter at Main Street Park that was a donated item, suggestion to see how new equipment installation goes and if there is space for it or move to other park on Red Shoe. The new park equipment was delivered today.

Dave reports the curb work on Collin Drive and next to the park is being completed this week, all property owners received notice as they will not be able to drive over it for seven days. Dave expressed concern for first property owner on north side of street as they have large equipment and have expressed they need to get in for access to materials stored.

Dave reports new chairs for community center have been delivered. The new rack ordered to store them is not working out and will either need to be returned or modified.

Dave reports on washout along railroad by our sewer line to New Ulm. There is exposed line, and Dave will consult with engineer to determine depth of dirt needed before rock put on.

Dave reports on Stony Point stormwater issue previously discussed near Myron Fiemeyer. Ellingson does not wish to do work because of tree roots, Dave has had M&R look at it and has also consulted with Brice and Brent Krohn for bid also. Discussion of needing easement through Mr. Fiemeyer property for the work. Councilmember Kraus and Dave will take look at area and speak with property owners to be affected by work.

Dave has received word from contractor on Collin Drive project they would like to complete wear course coat now as opposed to waiting until spring as in the contract. Council discussion on contract and the holding the retainage until next year as in the contract should council agree and there are issues doing now versus after winter. The item will be discussed at construction meeting next week Tuesday, September 10<sup>th</sup>.

Councilmember Kraus reports on change to sidewalk project and replacing more curb than was in the project from entrance south to ballpark road. The cost for change is approximately \$7500 and the change order will come. The new sidewalk is to tie into this part of the curb and with the poor condition, it could cause damage to new sidewalk. Kraus reached out to Nicollet County to ask for cost share and since this was not their project and not on project list for several years, city is responsible for cost.

Dave reports that water leak had occurred next to ballpark in the week following Fire Department event August 17<sup>th</sup>. The break was in their line and took a bit of time to chase down. Dave showed council piece of line that was broken, and reports the line per consult with Schaffer Well Co is only rated for 100 psi. Mayor Poehler did comment that with Courtland soil being mostly gravel, a leak could take long time to become noticed. Cost may run about \$3,000 as a section of curb had to be cut out and replaced to make the repair. Council discussion is according to ordinance and policy, ballpark should be billed for the repair.

Councilmember Rodewald brings up for discussion on using pea rock or wood chips. Wood chips are recommended for ADA compliance, cost is \$10,000 plus installation. Pea rock would be donated. Nicollet and New Ulm use wood chips in their parks. Council agreement to proceed with wood chips.

Councilmember Bode asked about updates on light for illuminating water tower and sewer line infiltration on Lagoon Drive. No new updates at this time.

Councilmember Kraus asked about Wishbone Way stormwater issue and having the ditches dug out. Dave has to get a written estimate for records.

Councilmember Rodewald will again be representative on Region Nine Development for cities under 10,000. Rodewald stepped down in April of 2023 and the position was not filled and has been asked to serve again.

Mayor Poehler has had requests to turn volleyball courts in park to pickleball courts. Discussion if more than one can fit and maybe also have basketball court as well.

Planning Commission: Poehler reports notes from meeting that he has been working with a developer for north side of Riverview/Mary Lane. They have been working on wetland delineation and may have a concept late this year.

City Clerk: Clerk Holm provided copies of change orders for Collin Drive Improvement project. Three have been received so far. Change order 1 is for extension of project to September 30<sup>th</sup> that was approved by motion last month. Change order 2 is deduction for service connections that are not needed and only one property opted for service. Change order 3 is for gravel that needed on Collin Drive as once project started, it was found the base was not sufficient. Discussion that changes were approved prior to council so project was not stalled. Clerk previously discussed number 3 when received and did electronically sign all.

**Bents made a motion to approve changes orders 2 and 3 to 2024 Street & Storm Sewer Improvements. Bode seconded the motion. Motion carried with all in favor.**

Pay Request No 1 WW Blacktopping – 2024 Street & Storm Sewer Improvements is presented for approval.

**Rodewald made a motion to approve Pay Request 1 WW Blacktopping in amount of \$169,520.94. Kraus seconded the motion. Motion carried with all in favor.**

2025 Preliminary Budget Workshop scheduled for September 26, 2024 at 6pm. This will give Ralph time to work with Julie to prepare worksheets.

**Rodewald made a motion to adjourn. Kraus seconded the motion. Motion carried with all in favor.**

Meeting adjourned 8:08pm

A signed written copy of the minutes is on file in the office of the city clerk.

Respectfully submitted,

  
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Julie Holm, City Clerk

Al Poehler, Mayor