

**Mission of the City of Courtland**

**We envision Courtland as a city with managed growth which offers a high quality of life for individuals, families and businesses at an affordable cost.**

**City Council Minutes**

**Regular Meeting**

**November 6, 2025**

Members Present: Mayor Al Poehler  
Council Member Pam Rodewald  
Council Member Nathan Marti  
Council Member Justin Kraus  
Council Member Greg Juberien

Members Absent:

Others Present: Julie Holm Dave Ubel Mark Fiemeyer Samantha Janni Bob Schabert

The regular city council meeting was called to order by Mayor Poehler at 7:00 pm on November 6, 2025 in the Council chambers in City Hall.

**Juberien made a motion to approve the amended agenda. Kraus seconded the motion. The motion carried with all in favor.**

**Marti made a motion to approve October 2, 2025, regular Council meeting minutes. Kraus seconded the motion. Motion carried with all in favor.**

**Kraus made a motion to approve monthly bills. Juberien seconded the motion. Motion carried with all in favor.**

Check#	Vendor	DATE	\$AMT	Description
EFT	CITY OF COURTLAND	16-Oct-25	\$290.91	fire hall, comm center, main shed, city office utilities
EFT	MN DEPT OF REVENUE	20-Oct-25	\$520.00	3rd qtr sales tax
EFT	IRS	31-Oct-25	\$905.86	federal payroll taxes
EFT	MN DEPT OF REVENUE	31-Oct-25	\$166.00	mn payroll taxes
EFT	PERA	31-Oct-25	\$565.45	PERA contributions
23336	COURTLAND MART	02-Oct-25	\$668.02	gas-dave\$508.09; lawnmower\$139.87; batteries,bug spray\$20.06
23337	Holm, Julie	16-Oct-25	\$988.70	Payroll 9/28-10/11/25
23338	Ubel, David	16-Oct-25	\$1,507.31	Payroll 9/28-10/11/25
23339	Voges, Jessie	16-Oct-25	\$517.38	Payroll 9/28-10/11/25
23340	XCEL ENERGY	16-Oct-25	\$1,761.71	fire hall, comm center, main shed, city office utilities
23341	UNITED NATURAL GAS	16-Oct-25	\$113.03	main shed, firehall, wtr plant, city office natural gas
23342	COLUMN SOFTWARE PBC	16-Oct-25	\$39.61	PH Notice amend zoning ordinance
23343	LUEPKE OIL & TRUCKING LLC	16-Oct-25	\$165.38	fuel\$113.95; gas-dave\$51.43
23344	LMCIT	16-Oct-25	\$2,188.00	wc insurance prem balance
23345	CLEARWAY COMMUNITY SOLAR	16-Oct-25	\$2,148.73	solar subscription
23346	CITY OF NEW ULM	16-Oct-25	\$7,017.73	flow to new ulm
23347	Holm, Julie	30-Oct-25	\$973.41	Payroll 10/12-10/25/25
23348	Ubel, David	30-Oct-25	\$1,507.31	Payroll 10/12-10/25/25
23349	Voges, Jessie	30-Oct-25	\$544.91	Payroll 10/12-10/25/25
EFT	COMCAST, INC	02-Nov-25	\$98.74	main st office internet
EFT	MICROSOFT	08-Nov-25	\$17.71	office 365 subscriptionx2
EFT	IRS	13-Nov-25	\$910.14	federal payroll taxes
EFT	MN DEPT OF REVENUE	13-Nov-25	\$137.00	mn payroll taxes
EFT	PERA	13-Nov-25	\$567.86	PERA contributions
23350	BADGER METER	05-Nov-25	\$185.02	beacon web program support meter reading 386 units
23351	BOLTON & MENK, INC	05-Nov-25	\$78.00	eng svcs close out collin drive improv project
23352	COURTLAND COMMUNITY CENTER	05-Nov-25	\$1,500.00	supplemental contribution per budget
23353	COURTLAND MART	05-Nov-25	\$601.63	gas-dave(\$567.39) lawnmower(\$34.24)
23354	DAVE UBEL	05-Nov-25	\$1,633.26	dave hotel expenses fire chief conference
23355	GOPHER STATE ONE-CALL	05-Nov-25	\$40.50	sept - 21 tickets, oct - 9 tickets

23356	HAROLD REINHART	05-Nov-25	\$374.00	ditch mowing
23357	HAWKINS,INC	05-Nov-25	\$1,714.07	water plant chemicals-azone, potassium permanganate
23358	LOFFLER	05-Nov-25	\$67.37	mfp maintenance, color copies
23359	LUEPKE OIL & TRUCKING LLC	05-Nov-25	\$113.56	fuel - city truck
23360	PRINTWEAR GRAPHICS	05-Nov-25	\$342.40	city staff clothing
23361	RENT N SAVE PORTABLE SERVICES	05-Nov-25	\$230.00	porta potty rental - parks 09/01-09/30/25
23362	RUNNINGS SUPPLY, INC.	05-Nov-25	\$89.99	roaster community center(reimbursed by CCC)
23363	TIM PORTNER	05-Nov-25	\$340.20	mileage reimbursement - attend fire chief conference
23364	POSTMASTER	05-Nov-25	\$366.00	utility billing postage 6rolls postcard stamps
				\$31,996.90

Public Utilities: Dave Ubel reported update on speed sign that he is still waiting for Seth Greenwood from the county to get back to him on ordering the sign. Dave also has been hearing complaints about the property at 724 Main Street and the amount of vehicles and boats on the property. Dave counted eight vehicles in front yard, two in rear and four or more boats that can be seen from Highway 14.

Line painting has been completed around the city; it was more cost this time as there was measuring that was needed on 3<sup>rd</sup> Street between Swaney's and Courtland Mart. Road work has been progressing, heat lancing on streets as needed and they are working on crack filling now and should be completed this week. M & R is completed street patching around city and driveways on Collin Drive as previously discussed to prevent washing out behind concrete.

Council Reports: Rodewald and Marti working on going through ordinances to determine what to have Sheriff's department enforce.

Mayor Report: Mayor Poehler brought up he has received concerns of parking on yellow curbs across from fire hall. Discussion on paving area behind fire hall with one stall hashed for access and marked for fire department access only. The area in front of the bell is not to be used at all to ensure sight lines.

City Clerk: Clerk reports office closed Thursday November 27 for Thanksgiving and Friday November 28. The December meeting will begin at 6:30 for TNT. Clerk will be sending out updated budget sheets for the meeting.

Mayor has additional note; he will be having a conversation with building inspector. He has received complaints from sub-contractors inspections have not been timely or at all.

Resolution 25-112 Accepting a Donation to the City. Courtland Lions have contributed additional funds toward Main Street park updates.

**Rodewald made motion to approve Resolution 25-112 Accepting a Donation to the City. Marti seconded the motion. Motion carried with all in favor.**

Resolution 25-113 Resolution for Raffle for Fish Fry. Courtland Recreation Association requests approval to hold raffle at 2026 Courtland Recreation Fish Fry.

**Rodewald made a motion to approve Resolution 25-113 Resolution for Raffle for Fish Fry. Kraus seconded the motion. Motion carried with all in favor.**

Ordinance 25-103 Amending Zoning Part 3. Planning Commission held public hearing and has forwarded Ordinance for approval.

**Juberien made a motion to approve Ordinance 25-103 An Ordinance Amending Part 3 of Chapter III of the City Code of the City of Courtland Relative to Zoning Regulations. Rodewald seconded the motion. Motion carried with all in favor.**

ArcGIS Online Implementation and Management proposal from Bolton and Menk. Bolton and Menk reports the current GIS system we have been using will no longer be supported after 2026. Council discussion on options.

**Kraus made a motion to approve GIS Transition Implementation, Tasks 1 through 3 including annual costs as listed. Marti seconded the motion. Motion carried with all in favor.**

Dave updates on Riverview Mary Lane from last month. All properties have taken steps to comply with council requests.

Dave also brings up email that was received from MNDOT regarding lighting at intersection of Highway 68 and County Road 45. Council discussion on drafting letter outlining city council position for the record. Dave will also draft letter from the Fire Department as well.

Greg Juberien presents some options for banners on light poles leading north out of town.

**Kraus made a motion to adjourn. Marti seconded the motion. Motion carried with all in favor.**

Meeting adjourned 7:41pm

A signed written copy of the minutes is on file in the office of the city clerk.

Respectfully submitted,

A handwritten signature in cursive script that reads "Julie Holm".

Julie Holm, City Clerk