

Mission of the City of Courtland

We envision Courtland as a city with managed growth which offers a high quality of life for individuals, families and businesses at an affordable cost.

City Council Minutes

Regular Meeting

June 5, 2025

Members Present: Mayor Al Poehler
Council Member Pam Rodewald
Council Member Greg Juberien
Council Member Nathan Marti
Council Member Justin Kraus

Members Absent:

Others Present: Julie Holm Dave Ubel Mark Fiemeyer Tiffany Hoffmann Craig Poppenhagen(CLA) Jodi Poehler

The regular city council meeting was called to order by Mayor Poehler at 7:00 pm on June 5, 2025 in the Council chambers in City Hall.

Greg Juberien was sworn in as council member.

Rodewald made a motion to approve the agenda. Marti seconded the motion. The motion carried with all in favor.

Rodewald made a motion to approve amended May 1, 2025, regular Council meeting minutes. Kraus seconded the motion. Motion carried with all in favor.

Marti made a motion to approve monthly bills. Kraus seconded the motion. Motion carried with all in favor.

Check#	Vendor	DATE	\$AMT	Description
EFT	IRS	30-May-25	\$965.95	federal payroll taxes
EFT	MN DEPT OF REVENUE	30-May-25	\$229.00	mn payroll taxes
EFT	PERA	30-May-25	\$598.14	PERA contributions
23172	Holm, Julie	15-May-25	\$973.98	Payroll 4/27-5/10/25
23173	Ubel, David	15-May-25	\$1,495.31	Payroll 4/27-5/10/25
23174	Voges, Jessie	15-May-25	\$688.78	Payroll 4/27-5/10/25
23175	LUEPKE OIL & TRUCKING LLC	15-May-25	\$110.53	gas-dave
23176	COURTLAND MART	15-May-25	\$392.12	gas-dave
23177	CITY OF NEW ULM	15-May-25	\$8,956.64	flow to new ulm
23178	CITY OF COURTLAND	15-May-25	\$295.07	fire hall, comm center, main shed, city office utilities
23179	RIVER VALLEY LAWN CARE	15-May-25	\$312.84	crabgrass control & fertilizer parks & fire station
23180	UNITED NATURAL GAS	15-May-25	\$731.12	main shed, firehall, wtr plant, city office natural gas
23181	XCEL ENERGY	15-May-25	\$1,559.06	office, firehall, wtrtwr, park, lifts, wtrplt, mainshed, st lights
23182	Holm, Julie	29-May-25	\$1,003.38	Payroll 5/11/-5/24/25
23183	Ubel, David	29-May-25	\$1,495.31	Payroll 5/11/-5/24/25
23184	Voges, Jessie	29-May-25	\$647.58	Payroll 5/11/-5/24/25
EFT	COMCAST, INC	02-Jun-25	\$98.74	main st office internet
EFT	MICROSOFT	09-Jun-25	\$17.71	office 365 subscription
EFT	IRS	02-Jun-25	\$950.59	federal payroll taxes
EFT	MN DEPT OF REVENUE	05-Jun-25	\$227.00	mn payroll taxes
EFT	PERA	05-Jun-25	\$590.02	PERA contributions
23185	BADGER METER	05-Jun-25	\$42.46	beacon web program support meter reading 386 units
23186	BLETHEN BERENS	05-Jun-25	\$60.00	emails with B&M RE: Hancock property
23187	BOLTON & MENK, INC	05-Jun-25	\$2,192.00	Westlnd util svc report, UtilSvc ability N14add, CollDr const coordination
23188	CLEARWAY COMMUNITY SOLAR LLC	05-Jun-25	\$2,068.50	solar subscription
23189	ECOWATER SYSTEMS OF NEW ULM	05-Jun-25	\$17.72	softner salt - fire hall
23190	FREEDOM DOOR COMPANY, LLC	05-Jun-25	\$475.00	external antennas main shed for garage doors

23191	GOPHER STATE ONE-CALL	05-Jun-25	\$47.25	26 tickets- april, 9 tickets - may
23192	HAWKINS,INC	05-Jun-25	\$3,643.40	water plant chemicals(Azone, bleach)
23193	THE HUNTINGTON NATIONAL BANK	05-Jun-25	\$15,910.71	2025 GO Bond Interest (Collin Dr project)
23194	ID SIGN SOLUTIONS LLC	05-Jun-25	\$3,977.21	new street signs and install
23195	LOFFLER	05-Jun-25	\$60.12	mfp maintenance, color copies
23196	LUEPKE OIL & TRUCKING LLC	05-Jun-25	\$155.13	gas-dave
23197	MINNESOTA DEPARTMENT OF HEALTH	05-Jun-25	\$546.00	2nd qtr wtr supply svc connection fee
23199	MN LIFE INS COMPANY	05-Jun-25	\$5.00	dave life insurance prem
23200	Nuvera	05-Jun-25	\$605.14	office,fire hall,lifts,wells,wtr twr,wtr plnt intnet
23202	QUALITY FLOW SYSTEMS INC	05-Jun-25	\$600.00	service check 4 lift stations
23203	RIVER VALLEY LAWN CARE	05-Jun-25	\$354.91	weed&feed wtr plant,shdyoaktriangle, main shed, wtr twr, lift str
23204	RUNNINGS SUPPLY, INC.	05-Jun-25	\$32.98	valve boiler drain - FD repairs
23205	POSTMASTER	05-Jun-25	\$438.00	general and utility billing stamps
			\$53,570.40	

Tiffany Hoffmann has applied and was recommended by Planning Commission to fill vacant seat on Planning and Zoning Board.

Rodewald made a motion to appoint Tiffany Hoffmann to Planning & Zoning Commission. Kraus seconded the motion. Motion carried with all in favor.

Craig Poppenhagen from CliftonLarsonAllen is here to present 2024 Audit Report. Audit results are in line with previous years as to findings due to one person staff. The city general fund has a healthy reserve. The water sewer fund continues to break even before depreciation.

Kraus made a motion to accept 2024 Audit Report. Rodewald seconded the motion. Motion carried with all in favor.

Public Utilities: Waiting on bid from Quality Flow for lift station repairs. Dave is progressing on placing pole and light to illuminate

Council Reports: NONE

Mayor Report: NONE

Street Committee: Dave and Justin investigated complaint issues on 531st Avenue for Darlene Beranek gravel washout and need for weed control by Bonnie Bode. Dave reports the southern part of this road is to be taken care of by the city and will have it mowed and sprayed going forward. Dave reports a vehicle on road in storage shed area that has been there for six months, tire flat and no license. Clerk to send letter.

Carr's Tree Service would like to put rock along curb for entire length of their property as the weeds are out of control since development project has been done. Discussion on city reseeding. Additional discussion of erosion problems. Dave reports slope correction is going to be happening in next couple weeks and he would like to change Sawmill driveway adding two feet to protect curb as done at Hancock. Discussion on driveway requirements and expansion joints. Dave would like to order movable speed signs for city streets; Red Shoe Drive and Riverview/Mary Lane have reported issues. Cost is approximately \$5,000. Council is in agreement to order signs.

Planning Commission: Minutes provided from meeting.

City Clerk: The city office will be closed Thursday June 19 and Friday June 20. Discussion on July 3rd meeting if want to move back a week.

Fire Department Temporary Liquor License for August Fundraiser is presented for approval.

Rodewald made a motion to approve Fire Department Temporary Liquor License for August 16, 2025 Fundraiser. Marti seconded the motion. Motion carried with all in favor.

Clerk Holm presents Resolution 25-105 Sioux Trails Ducks Unlimited Raffle Drawing, Bingo Event at Fire Department Fund Raiser.

Marti made a motion to approve Resolution 25-105 Approving Raffle Drawing and Bingo Event

RESOLUTION 25-105

RESOLUTION APPROVING RAFFLE DRAWING AND BINGO EVENT

The City of Courtland on the fifth day of June 2025 approves the request from Sioux Trails Ducks Unlimited to allow a drawing for a Raffle and conduct a Bingo Event to be held on August 16, 2025 at the Courtland Community Center.

Adopted by the City Council for the City of Courtland unanimously on the 5th day of June 2025.

Two new firefighters; Kyle Tauer and Trey Portner have been hired needing approval by Council

Rodewald made a motion approve new firefighter hires Kyle Tauer and Trey Portner. Kraus seconded the motion. Motion carried with all in favor.

Jodi Poehler representing ALCOR Building and Development presents future development concept for parcel west of current ALCOR subdivision on West Ridge Road. ALCOR is in process of purchasing property that includes pond, a total of 62 acres and presents a concept to extend West Ridge Road including a cul de sac and development north and west of the pond south of G & S Manufacturing. The initial phase of development would be the southern portion of the parcel and ALCOR is requesting the city to participate in the 429 assessment process with the possibility of deferred assessments to assist with developers upfront financial obligations for infrastructure costs.

The northern portion of the parcel south of G&S concept is for two single family homes, three residential sheds and a new zoning district of 7 Shouse lots. ALCOR request the city to complete sewer expansion from north industrial park south to the development and eastward to Dobie drive. This was previously initiated by the city and halted due to lack of development. Again ALCOR is asking city to participate in 429 assessment process for this portion as well.

ALCOR is requesting a motion to accept the concept plan. They are also requesting a motion to proceed with the 429 Assessment process. These would allow the developers to move forward with the plan.

Council discussion on concept, how deferred assessment will work and what will happen to the pond parcel and estimate of amount bonding would be, how does the board approve this without knowing costs.

Rodewald made a motion to approve concept plan and participate with ALCOR in the 429 process to the ability of the city. Marti seconded the motion. Motion carried with Rodewald, Marti, Kraus and Juberien in favor. Poehler abstains.

Rodewald made a motion to adjourn. Kraus seconded the motion. Motion carried with all in favor.

Meeting adjourned 8:55pm

A signed written copy of the minutes is on file in the office of the city clerk.

Respectfully submitted,

A handwritten signature in cursive script that reads "Julie Holm".

Julie Holm, City Clerk