

Mission of the City of Courtland

We envision Courtland as a city with managed growth which offers a high quality of life for individuals, families and businesses at an affordable cost.

City Council Minutes

Regular Meeting

May 1, 2025

Members Present: Mayor Al Poehler
Council Member Pam Rodewald
Council Member Paul Bode
Council Member Nathan Marti
Council Member Justin Kraus

Members Absent:

Others Present: Julie Holm Dave Ubel Mark Fiemeyer Karen Fluegge Bob Schabert Greg Juberien

The regular city council meeting was called to order by Mayor Poehler at 7:00 pm on May 1, 2025 in the Council chambers in City Hall.

Rodewald made a motion to approve the agenda. Kraus seconded the motion. The motion carried with all in favor.

Bode made a motion to approve amended April 3, 2025, regular Council meeting minutes. Rodewald seconded the motion. Motion carried with all in favor.

Rodewald made a motion to approve April 3, 2025 special Council meeting minutes. Marti seconded the motion. Motion carried with all in favor.

Kraus made a motion to approve monthly bills. Bode seconded the motion. Motion carried with all in favor.

Check#	VENDOR	DATE	\$AMT	DESCRIPTION
EFT	IRS	24-Apr-25	\$960.84	federal payroll taxes
EFT	MN DEPT OF REVENUE	24-Apr-25	\$228.00	mn payroll taxes
EFT	PERA	24-Apr-25	\$595.44	PERA contributions
23148	Holm, Julie	17-Apr-25	\$973.98	Payroll 3/31-04/12/25
23149	Ubel, David	17-Apr-25	\$1,495.31	Payroll 3/31-04/12/25
23150	Voges, Jessie	17-Apr-25	\$689.38	Payroll 3/31-04/12/25
23151	CITY OF COURTLAND	16-Apr-25	\$311.69	fire hall, comm center, main shed, city office utilities
23152	CITY OF NEW ULM	16-Apr-25	\$8,435.04	flow to new ulm
23153	COURTLAND FIRE DEPT RELIEF-GEN	16-Apr-25	\$3,000.00	annual contribution - pension
23154	COURTLAND MART	16-Apr-25	\$400.61	gas-dave
23155	GOPHER STATE ONE-CALL	16-Apr-25	\$5.40	5 tickets
EFT	COMCAST, INC	01-May-25	\$98.74	main st office internet
EFT	MICROSOFT	08-May-25	\$17.71	office 365 subscription
EFT	IRS	08-May-25	\$929.88	federal payroll taxes
EFT	MN DEPT OF REVENUE	08-May-25	\$223.00	mn payroll taxes
EFT	PERA	08-May-25	\$578.66	PERA contributions
23156	Holm, Julie	01-May-25	\$943.41	Payroll 4/13-4/26/25
23157	Ubel, David	01-May-25	\$1,495.31	Payroll 4/13-4/26/25
23158	Voges, Jessie	01-May-25	\$631.27	Payroll 4/13-4/26/25
23159	BADGER METER	01-May-25	\$65.50	beacon web program support meter reading 386 units
23160	BLETHEN BERENS	01-May-25	\$600.00	review surveys, prepare easement with Hancock
23161	BOLTON & MENK, INC	01-May-25	\$11,409.50	prepare utility serviceability north TH14 estimates
23162	CLEARWAY COMMUNITY SOLAR LLC	01-May-25	\$1,433.55	solar subscription
23163	CLIFTONLARSONALLEN	01-May-25	\$1,155.00	audit services YE2024
23164	LMCIT	01-May-25	\$4,499.00	work comp insurance premium

23165	LOFFLER	01-May-25	\$58.88	mfp maintenance, color copies
23166	MN LIFE INS COMPANY	01-May-25	\$5.00	dave life insurance prem
23167	Nuvera	01-May-25	\$586.02	office,fire hall,lifts,wells,wtr twr,wtr plnt intnet
23168	COLUMN SOFTWARE PBC	01-May-25	\$46.85	ph notice cannabis zoning, zoning map amend
23169	POSTMASTER	01-May-25	\$370.00	utility billing postage
23170	UNDERGROUND TECHNOLOGIES	01-May-25	\$15,300.00	televise sewer laterals - balance
23171	XCEL ENERGY	01-May-25	\$1,333.85	office,firehall,wtrtwr,park,lifts,wtrplt,mainshed,st lights
				\$58,876.82

Public Utilities: Dave reported working on pond outlet and had 4 truck loads of muck and debris hauled out. There is a house being built on West Ridge road and he was able to use a truck from that project. In addition, the dirt from that project needed to be all hauled away and Dave worked out deal to use that dirt for washout work needed to be completed along the railroad.

New street signs are to be installed next week for Kuester Pit 2 Second Addition. Dave reported that Collin Drive Ashlynn Court intersection slope is too steep, this was previously looked at and will be addressed before final layer is completed.

Dave reports leak at intersection between Swany's and old elevator at 3rd Street and Terrace Road. This would be a valve that had been shut off during the loop completion in the area. This is an original valve from when water system was put in and is partially rotted away. To repair Swany's and The Courtland Mart will need to be shut off for the repair.

Council Reports: Councilmember Rodewald had question from resident on approved site to take ash trees. Brown County has a site and since Nicollet County does not have one, they would be able to take there.

Mayor Report: Mayor Poehler puts question out to council if the city would like to take ownership of pond on Red Shoe by either purchase or donation. Council discussion on adding storm water charge to residents to upkeep ponds. Rodewald and Kraus indicate support for city to have ownership as the city is already maintaining the outlet.

Street Committee: NO REPORT

Planning Commission: Minutes provided from meeting.

City Clerk: Clerk Holm has been approached by Darv Turbes from United Natural Gas regarding recording a Pipeline Easement Agreement on a certain property the city had them put in natural gas line using City easement for sewer line. The original agreement is to the city from the property owner. United Natural Gas asks the city for this agreement to protect all parties in the future should repairs be necessary.

Clerk Holm also informs the council of a Nicollet County workshop on May 20, 2025 she will attend along with clerks from Lafayette and Nicollet regarding having Nicollet County administer registration of Cannabis businesses for our small cities in a joint powers agreement.

Clerk Holm reminds everyone the office will be closed for Memorial Day holiday Monday May 26, 2025. Holm will be taking the Friday before, May 23, 2025 off and the office will be closed that day as well.

Ordinance 25-102 An Ordinance Amending the Courtland City Code Pertaining to Cannabis and Hemp Businesses. Planning Commission has forwarded the ordinance for review and approval. Council discuss reference to "Park Feature" and whether needs to be included. These references were removed; Clerk Holm will update as needed.

Kraus made a motion to approve Ordinance 25-102 An Ordinance Amending the Courtland City Code Pertaining to Cannabis and Hemp Businesses with noted changes waiving the reading. Marti seconded the motion. Motion carried with all in favor.

Resolution 25-103 A Resolution Approving Publication of Ordinance 25-102 by Title and Summary is presented to publish in lieu of entire ordinance publication.

Kraus made a motion to approve Resolution 25-103 A Resolution Approving Publication of Ordinance 25-102 By Title And Summary. Bode seconded the motion. Motion carried with all in favor.

RESOLUTION NO. 25-103

A RESOLUTION APPROVING PUBLICATION OF ORDINANCE 25-102 BY TITLE AND SUMMARY

WHEREAS, on May 1, 2025, the City Council of the City of Courtland adopted Ordinance 25-102 which amends Chapter III of the Courtland Code of Ordinances; and

WHEREAS, Minnesota Statutes §412.191, subd.4 allows publication by title and summary in the case of lengthy ordinances upon a vote of 4/5 of the city council; and

WHEREAS, the City Council believes that the following summary would clearly inform the public of the intent and effect of the ordinance.

NOW THEREFORE, IT IS HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF COURTLAND:

1. The City Council of the City of Courtland has adopted Ordinance 25-102, which amends Chapter III of the Courtland Code of Ordinances. The ordinance is relating to Cannabis and Hemp Businesses Operations and Zoning.
2. The City Clerk is directed to publish this resolution in lieu of publication of the entire ordinance.
3. The City Clerk is directed to post a copy of the entire text of Ordinance 25-102 on the City website for a period of not less than thirty (30) days. In addition, a copy of Ordinance 25-102 is available upon request, or for inspection by any person during regular office hours at Courtland City Hall.

Whereupon, said Resolution is hereby declared passed on this 1st day of May, 2025.

Approved: Al Poehler, Mayor

ATTEST: Julie Holm, City Clerk Treasurer

Planning Commission has forwarded updated zoning map to update City Comprehensive Plan and Clerk Holm has prepared Resolution 25-104 To Adopt the Comprehensive Plan Zoning Map Amendment as Presented and Recommended by the Planning Commission with a copy of the map and with areas designated. Discussion of couple areas not colored and once updates made council in agreement of map.

Rodewald made a motion to approve Resolution 25-104 To Adopt the Comprehensive Plan Zoning Map Amendment as Presented and Recommended by the Planning Commission with noted changes. Bode seconded the motion. Motion carried with all in favor.

RESOLUTION NO 25-104

TO ADOPT THE COMPREHENSIVE PLAN ZONING MAP AMENDMENT AS PRESENTED AND RECOMMENDED BY THE PLANNING COMMISSION

WHEREAS, the City of Courtland has undertaken the effort to create an updated comprehensive plan Zoning Map to serve as a long-range vision and guide for community development due to increased population and development; and,

WHEREAS, the Courtland Planning Commission, conducted the public hearing and approved the Comprehensive Plan Zoning Map Amendment at the Planning and Zoning Commission Meeting on April 17, 2025; and,

WHEREAS, the Courtland City Council reviewed and approved the Comprehensive Plan Zoning Map Amendment at their regular May 1, 2025 meeting.

NOW, THEREFORE, be it ordained by the City Council of the City of Courtland as follows:

The Comprehensive Plan and all maps, dated May 2006 and April 2025 are hereby approved.

The motion for the adoption of the foregoing resolution was duly made by Council Member Rodewald, and seconded by Council Member Bode, and the motion carried.

Whereupon said resolution was declared duly adopted by the Courtland City Council on 1st day of May, 2025.

Approved Al Poehler, Mayor

ATTEST: Julie Holm, City Clerk

Clerk Holm presented Swany's and Crow Bar and Grill 2025-2026 Liquor License renewals.

Bode made a motion to approve Swany's 2025-2026 Liquor License renewal. Rodewald seconded the motion. Motion carried with all in favor.

Rodewald made a motion to approve The Crow Bar and Grill 2025-2026 Liquor License renewal. Bode seconded the motion. Motion carried with all in favor.

Council Member Paul Bode is moving out of the city and is resigning his position on City Council. Clerk Holm has prepared a resolution to accept resignation and declare a vacancy.

Rodewald made a motion to approve Resolution 25-101 Accepting Council Member Resignation and declaring a vacancy. Marti seconded the motion. Motion carried with all in favor.

**RESOLUTION NO. 25-101
RESOLUTION ACCEPTING RESIGNATION AND DECLARING A VACANCY**

WHEREAS, the Courtland City Council has received the written resignation of Paul Bode, effective on May 1, 2025.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF COURTLAND, MINNESOTA, AS FOLLOWS:

The council accepts Paul Bode's resignation as described above.

The council declares that a vacancy exists on council effective on May 1, 2025.

Adopted by the City Council of the City of Courtland on May 1, 2025.

Approved: Al Poehler, Mayor

Attested: Julie Holm, City Clerk

Mayor Poehler stated that since there is less than two years left on the vacated seat, council may appoint someone to fill the vacancy until the next regular election. Greg Juberien is seeking to fill the vacancy on City Council. Juberien has served on the Planning and Zoning Commission for the past two years and also ran for the open seat in the last election. Clerk Holm has had no other inquires to fill the seat since it was published in the Journal that Bode will be resigning. Council agrees to have Greg Juberien fill the vacancy by Resolution Clerk Holm has prepared.

Rodewald made a motion to approve Resolution 25-102 Resolution Appointing Person to Fill a Vacancy Appointing Greg Juberien until next scheduled election November 2026. Kraus seconded the motion. Motion carried with all in favor.

Rodewald made a motion to adjourn. Kraus seconded the motion. Motion carried with all in favor.

Meeting adjourned 7:50pm

A signed written copy of the minutes is on file in the office of the city clerk.

Respectfully submitted,



Julie Holm, City Clerk